

## NOTES RELATING TO GENERAL MEETING

### Appointment of Proxies

1. Voting Members of the Company are entitled to appoint a proxy to exercise all or any of their rights to attend, speak and vote at the meeting. A proxy form is annexed to this notice. A proxy can only be appointed by following the procedures set out in these notes and the instructions set out in the proxy form.
2. A proxy need not be a member of the Company but must attend the Annual General Meeting.
3. A proxy can be appointed either by way of a hard copy of the proxy form attached or by sending an electronic copy of the proxy form by e-mail to the Club Secretary, [howepresident@gmail.com](mailto:howepresident@gmail.com)
4. To change proxy instructions a new proxy form needs to be submitted in accordance with one of the methods referred to at paragraph 3 above;
5. In order to revoke a proxy instruction notice needs to be given to the Company by either sending a signed hard copy notice (clearly stating the intention to revoke the proxy) to 59 Bonnygate, Cupar, Fife, KY15 4BY or by sending an e-mail to the Club Secretary, [howepresident@gmail.com](mailto:howepresident@gmail.com). In either case, the revocation notice must be received by the Company not later than close of business on Wednesday, 26<sup>th</sup> June 2024.

### FORM OF PROXY

HOWE OF FIFE RUGBY FOOTBALL CLUB (SC449527) ("the Company")

I, ..... (name) residing at .....  
..... being a Voting Member of Company hereby appoint  
..... residing at ..... or failing  
him/her, the Chairman of the meeting as my proxy to attend, speak and vote on my behalf on any matter put before the Annual General Meeting of the Company to be held on Thursday, 27th June 2024 at 7.30 pm and at any adjournment thereof.

.....  
Signature

.....  
Date

***To be valid, this form of proxy once signed and dated must be lodged at the registered office of the Company at 59 Bonnygate, Cupar, Fife, KY15 4BY or sent by email to the Club Secretary, [howepresident@gmail.com](mailto:howepresident@gmail.com) in either instance at least 24 hours before the start of the Annual General Meeting referred to above.***